

## **Minutes**

### **Otematata Residents Association Incorporated**

10.00 am, Saturday 6 July 2024

Otematata Lakes Centre

1 West Road, Otematata 9412

**Welcome from the Chair; thank you to Richard for acting as Interim Chairman in his absence.**

**Present:** Steve Dalley (Chair), Paula Boys, Bernie Calder (Secretary), Steve Clark, Tristine Clark, Richard Paton, Mike Rawson, Greg Sanders (Treasurer), Carson Welsh, Wayne Wilson

**Apologies:** James Denniston, Margie Calick

**Public Forum:** Nil.

**Minutes:** Confirmation of 2 June 2024

**Moved that Minutes be accepted.** Greg                      Seconded: Paula  
Carried.

#### **Matters Arising from the Minutes:**

See General Business.

#### **Correspondence:**

##### **Incoming:**

9/4 WDC, David McFarlane (Rec Officer) Re playground drinking fountain move to toilet block

##### **Outgoing:**

9/7 L Jason Walker Re Wetland fires

9/7 L Helen Blick Re donation to Wetlands

22/6 E Hurihia Luafitu Re grant extension

3/6 E Gordon Baxter: Re Concept Landscape package – new 2024 works

**Moved that:** Correspondence be received.                      Bernie / Richard                      Carried

**Financials:**                      Financial Report: 30 June 2024

##### Significant expenditure:

Quick Hitch                      \$1,679.00

Mulcher                      \$4,074.13

Baxter Design                      \$2,328.19

##### Significant income:

GST refund                      \$20,125.47

**Moved that:** Financial Report dated 30/6/24 be accepted as true and correct.

Greg / Mike                      Carried

## **General Business:**

**Cloud upload:** to be continued. [ JD ]

**Sport Club Sub-lease:** Draft Memorandum of Understanding in hand (Mike and Neil).  
Discussion between interested parties asap to confirm content. [ SD ]

**Calendars:** Nil 2025

**Bio-diversity:** Nil

**Spring Fling:** 7 September 2024; Flip Side booked. \$25/ticket.  
"Save the Date" to be advertised on Otematata page. [ BC ]  
James agreed to set up and initiate online ticket sales. [ JD ]  
Fire Brigade (Jason) to be approached re door sales for \$200 donation. { SD ]  
Scheduled ORAI meeting on 7 September to remain. Committee to assist with hall preparation following meeting. [ all ]

**Website / Promotion:** Alan to be asked to remove Facebook reference on ORAI website. [ SD ]

**Grants & Funding & Hall Purchases:** Nil.

**Alps to Ocean Cycle Track repair:**  
Letter sent 24/5 to David McFarlane; pending.

**The Wetlands and Walkway Update:**  
Bird feeders: Wayne discussed ideas.  
New mulching gear working well.  
Tip trailer still required; quotes supplied via Steve Clark. Discussion required amongst interested committee to decide on best purchase.  
A plan of traps to be supplied for future trapping. [ SC ]  
Committee thanks to Neville Sherwin for his repair of temporary container sheds.  
An oversized Cape Cod chair is being made for donation to The Wetlands area.  
Discussion re key access and disposal of resident garden waste. Agreement that this should not occur.

**Health & Safety Update:** Pertinent points in response to Otematata Fire Brigade be added to H&S Plan.

**Hall Update:**  
Recent power issues but solved.  
No new bookings.  
Signage required to advertise venue for weddings etc. Maurice Ireland to be approached. [ MR ]

**Flag Update:** Sales ongoing (stored in Community Hall).

**Kurow Medical Hub:** -

**VAS sign proposal;** (Better-off funding) pending [ SD ]

**Park Management:**

Steve to chase up Baxters re response to request for add ons.

[ SD ]

**Playground Day:**

In discussion: suitable clown being sought – Mike to ask Aaron

[ MR ]

Face painting; require at least two painters. Shelter and table.

Ote Fire Brigade to be invited to take part.

Community tent to be made available.

Required: sausages, sauce, bread etc.

**CLDP Report:** (as tabled) 6 July 2024 Please refer to attached Report for additional information.

1. It has been agreed in principle to prioritize shade areas including the eastern end of the carpark entrance to the Please see tabled paper for additional information. Community park.
2. It has also been agreed in principle to follow the beautification plans for Rata Reserve.
3. It has been agreed that as finance allows that irrigation be installed to support the Rata development, the southern end of the playground, and the grass triangle outside the shop/function centre.
4. It has also been agreed to use the existing sign frameworks at the end of the function centre to advertise the availability of the function centre as a place for hire.

Quotes to be sought for:

Irrigation including installation

Trees including planting

Shade sails including installation and possibly consenting.

Local contractors to be advised when tenders sought

**Moved that Report be accepted.**

Richard / Tristine Carried

**Meeting closed at 11.34 am**

**Next meeting: 3 August 2024**

**Chair: Steve Dalley**

**Date:**